



AFRICA COLLEGE OF THEOLOGY

REQUEST FOR “TO WHOM IT MAY CONCERN” LETTER FORM”

Note: This form is used by students requesting an official “**To Whom It May Concern**” letter from the Office the Academic Registrar Academics for academic, administrative, employment, or personal verification purposes.

I _____, Student ID: _____, Intake: _____
_____ hereby submit my request for an official “To Whom It May Concern. previous suspension and have attached all supporting documents required for reintegration.

Please indicate the purpose of the “**To Whom It May Concern**” by ticking:

Purpose

- ☐ Proof of Student Status
- ☐ Confirmation of Enrollment
- ☐ Internship / Field Placement
- ☐ Employment Application
- ☐ Embassy / Visa Requirement
- ☐ Scholarship / Sponsorship
- ☐ Church/Ministry Requirement
- ☐ Other (Specify): _____

I kindly request the Academic office to review my submission and grant approval for the required document.

Thank you for your consideration.

Date _____